

Crocker/Riverside (C/R) PTO Executive Board Meeting

December 7, 2021

Link to Join Zoom Meeting:

<https://us02web.zoom.us/j/89798506724?pwd=TmdtWW9PZUI6NXVaY2JjdjMrVitGdz09>

Meeting ID: 897 9850 6724

Passcode: 217858

6:00 p.m.	<ul style="list-style-type: none"> ● Welcome and Introductions ● Minutes Moved and seconded by Brian and Victoria – motion passed ● Anything to add? 	Kim
6:05 p.m.	<ul style="list-style-type: none"> ● Principal Update ● Erin O’Callahan, grant writing team, 7 parents want to participate – looking for: (1) permanent covering main gate to staff parking lot (meeting next month) and (2) kindergarten are (updates to play area) ● Enrollment – C/R marquee updated to show seats available 1-6 grade; 5-7 students enrolled in November; advertisement in “Inside Land Park” will use \$500 and published in January ● Robocall tomorrow – mayor on site Monday 12/3 at 3pm; google form for community members to fill out; will take questions from the form (5 q’s plus follow ups) – first time thing ● Tuesday 12/14 – Trustee Lefkowitz (SCOE) and Lisa Murawski (Board) – how is return to learning going? 8:30am. ● <u>Addendum:</u> Request on Dec. 15 for PTO to supplement \$10,000 of district funds for school-wide writing programs. PTO to fund \$1,143.62 for Units of Study program for Kinder classes which cannot accept payment through district invoice. Brian suggests adding to STAR/Accelerated Reader line item under Classroom Enrichment. E-Vote passed unanimously and budget will be amended 	Mr. Zarate
6:15 p.m.	<ul style="list-style-type: none"> ● Other Updates/Comments 	
	<p>a. 4th R</p> <ul style="list-style-type: none"> ● No updates ● Spring Social – Can 4th R do kid care? 	Amy
	<p>b. Member at large</p> <ul style="list-style-type: none"> ● Jessie – held a sign-up workshop, 30 people on Zoom, mini presentations from the docent programs, what it takes to volunteer, what it does as enrichment – one takeaway was suggesting PTO rep at back to school to provide detail on docent 	

	<p>programs (kinder and 1st) every year; explain in a venue parents will be there – YouTube video?</p> <ul style="list-style-type: none"> • Anna – looking to install bricks in Spring; more details coming soon on purchase of new bricks 	
	<p>c. Guest Comments</p> <ul style="list-style-type: none"> • None 	Guests
6:25 p.m.	V. Discussion Items and Upcoming Events	
	<p>a. Status of board vacancies for 2021-2022</p> <ul style="list-style-type: none"> • Parliamentarian remains vacant 	Kim
6:45 p.m.	VI. Officer Reports	
	<p>a. President’s Report</p> <ul style="list-style-type: none"> • Dungeon clean-out and insurance update (Laura Smith and Kelly) – talking to PTO insurance provider; \$1000 deductible; provide a list of all that was lost – Kelly has list of items; likely submit at replacement value. Valuable items include: 9-10 chafing dishes (\$50-150 per), beverage tubs, sports equipment. District side? Appeal to community and we received various donations (no place to store currently; parent to rebuild shelves; materials pricing to be included in insurance claim). Jeff to follow up on District coverage. Dungeon is brick – shelving needs to be replaced (mold); district had de-humidifiers; sump pump was repaired and now cleared. Drain outside was also cleared. Laura to send claim to insurance agent. Running club had ladders, equipment (Kevin Yamamura, Ellen Moore); they have their own insurance (Dave Weist) • Traffic – city came to speak to us and was receptive, however Riverside and LPD not on any list for improvements; to make anything happen needs to be a big push to Katie Valenzuela and ask to prioritize; will also be raised in Steinberg session; Neva noted petition on Robertson and 7th for speed bumps • Spanish classes as extracurricular? Not aware of other elementary schools who have it; question on teacher interest? Zarate: there may be a teacher offsite at McClatchey and will follow up. McAfee doing some in classroom – kids love it. • Spring social update – with Serenity; several sponsorships in hand; letters going out to solicit in December; platform to get prior year data – Brian question on line-item for platform; is that procured? Will be paid in budget (in touch with Nancy and others), one year license with an upgrade, may be a small credit available. To discuss Covid requirements – ask about vaccine status or require test? (Insurance requirement? Temple check requirement?) 	Kim

	<p>b. Vice President's Report</p> <ul style="list-style-type: none"> • See above 	Serenity
	<p>c. Treasurer's Report</p> <ul style="list-style-type: none"> • Taxes filed; budget update in January • Reminder to teachers to spend their allocated funds– \$3,000 per grade; classroom \$700 lower, \$900 upper. Need to add one additional classroom. • Sutter's Fort or Redwoods? No field trips yet. To confirm when Redwoods needs to be reserved. 	Brian
	<p>d. Secretary's Report</p> <ul style="list-style-type: none"> • Confirming mail is still being collected 	Jeff
7:15 p.m.	VII. Board Member Reports	
	<p>a. Fundraising Oversight</p> <ul style="list-style-type: none"> • Giving Tuesday big success – donated many toys • Mixed bag is done \$1,033.14 • Charleston \$1,275.30 • Mountain mike \$394 • Chipotle ~\$700 • See's \$289 • Lynch creek farm \$312 • Annual fund at \$37,590; exceeded goal of \$25k; large check from a grandparent (\$10k), would he like a bench? • Jan/Feb restaurants 	Kelly
	<p>b. Room Parents</p> <ul style="list-style-type: none"> • Teacher appreciation lunch, all sign ups filled • Volunteer clearance messages sent and many cleared 	Christina
	<p>c. Controller</p> <ul style="list-style-type: none"> • \$1,300 came in for spring social; will go to Kelly – thank-you letters sent by spring social sponsorship team • PayPal money in. Still charging 3%. Can we reduce the friction? 	Neva
	<p>d. Parliamentarian – <i>n/a</i></p>	Vacant
	<p>e. Enrichment</p> <ul style="list-style-type: none"> • Student participation in collaborative mural; committees onboard; students interested; need \$1,500 – take from art docent and increase as needed? Budget \$3,500 so far. Verge still interested (6th grade to start). • Second schoolwide art exhibit upcoming – giving in gratitude • Art cart – teachers like, 30-40 minute unstructured time • Docent kick off in January (all classes filled) 	Anne

	<ul style="list-style-type: none"> • Music – Mrs. Sommer meeting Wednesday (previous instructor no longer available, but will help with new one) – building parent volunteer docent and curriculum (start January) • Garden for almost all classes – modified spring planting; summer normal; need a project manager • Science rolling as usual – great lead 	
	<p>f. Communications</p> <ul style="list-style-type: none"> • No updates – keep sending things for communications, just need reminders 	Victoria
	<p>g. Auditor – no report</p> <ul style="list-style-type: none"> • Starting mid-year this month, shoot for end of year, has access to info – will report in Jan/Feb 	Laura
7:30 p.m.	<p>VIII. Adjourn – Next Meeting: General Meeting on January 4, 2022 Adjourned 7:20pm</p>	Kim