

## Crocker/Riverside (C/R) PTO Executive Board Meeting

April 5, 2022

**Link to Join Zoom Meeting:**

<https://us02web.zoom.us/j/89798506724?pwd=TmdtWW9PZUI6NXVaY2JjdjMrVitGdz09>

**Meeting ID:** 897 9850 6724

**Passcode:** 217858

6:00 p.m.	<p><b>I. Welcome and Introductions</b></p> <p><b>II. Minutes</b></p> <p><b>III. Anything to add?</b></p>	Kim
6:05 p.m.	<p><b>IV. Principal Update</b></p> <ul style="list-style-type: none"> <li>• District to make decision on masks after spring break.</li> <li>• Testing May 9-27 – in-classroom, each grade level will test at the same time.</li> <li>• Open enrollment Saturday 4/9 – next years’ numbers TBD; waitlist for kinder also TBD.</li> <li>• May 2 – front gate and side gate will be opened; temperature check still available in auditorium; self-check can come in at the main gate.</li> <li>• Open House – TBD and awaiting green light from district for on-campus events.</li> <li>• School year extension – will be guided by CA Ed Department requirements; 181 days of instruction mandated; minutes also regulated; district determining next steps.</li> </ul>	Mr. Zarate
6:15 p.m.	<p><b>V. Other Updates/Comments</b></p>	
	<p>a. 4th R</p> <ul style="list-style-type: none"> <li>• Nothing yet on number or timing for summer or next year.</li> <li>• Getting new software for registration.</li> </ul>	Amy
	<p>b. Members at large</p> <ul style="list-style-type: none"> <li>• Brick campaign (Anna) – waiting for final district approval (expected within days). Paperwork is currently with Toni Moreno. Contractors will review and schedule –once started, will go in quickly (i.e., 2 days once materials arrive). <u>Question:</u> Do we want to have an “installation” event? Or tie into another event (mural, sports day, art, open house, etc.)? Mid to late May target date</li> <li>• For future meeting (Jessie) – would be good to assign volunteers to back-to-school night to describe volunteering, opportunities, etc. for new parents (all lower grades who have not been on</li> </ul>	

	campus); likewise for volunteering process: should go into beginning of year package / president’s message / possibly separate orientation	
	<p>c. Guest Comments</p> <ul style="list-style-type: none"> <li>• Tentative: Lisa Murawski – rain check</li> </ul>	Guests
6:25 p.m.	<b>V. Discussion Items and Upcoming Events</b>	
	<p>a. Fall Carnival (Evie) – demise of the dungeon. Discussion of Fall Fest at Crocker vs. Pumpkin Patch vs. both. Note made that pre-Covid, Fall Fest had been a community event since the ‘70s. If carnival, then Evie will need replacement(s) – new crew and a new lead.</p> <ul style="list-style-type: none"> <li>• Budget – Jamie will be co-chair of carnival next year; trunk or treat was a big success, with some carnival games and event that extended into the night</li> <li>• Dungeon is now accessible – parent with shelving expertise to take a look at replacing. Letters from Kelly to offer coolers chafing dishes and replacement gear</li> <li>• Pop up tents – we have 10 of them on site, so we have plenty, but may need more for the day. Tents are 10x10’. May come back with budget request for additional.</li> <li>• Weekend on-campus availability – not yet; TBD next fall.</li> <li>• 4<sup>th</sup> R also has hosted Fright Night – Consider hybrid trunk or treat?</li> </ul> <p>b. Spring Social (Serenity)</p> <ul style="list-style-type: none"> <li>• Social is Saturday May 21<sup>st</sup>. 2 week early-bird tickets. Ticket sales posted soon, prior to Spring Break. Ready to go live with sales whenever on the tech platform; all donations received except but three ticket packages; need to work with Kelly and folks gathering donations to get those posted on the platform. Nancy has provided frames for auction items in the past; also check PTO closet.</li> <li>• Kelly and Serenity to work on ABC permit and insurance.</li> <li>• Is there money in the budget for the teacher parties – teachers may use unallocated classroom funds, but mostly funded by classroom parents</li> <li>• Update on family and teacher parties – 1 family party so far; teachers TBD. Usually need a month on permits, etc.</li> <li>• Painting party and other teacher parties scheduled ahead of time. If scheduled ahead of time needs to be known asap.</li> </ul> <p>c. PTO Board / Election 2022-23</p> <ul style="list-style-type: none"> <li>• Elections coming – identify continuing / not continuing members; look for others; reach out to Kim and Jeff to put together a slate for June general meeting.</li> </ul>	Kim

6:45 p.m.	<b>VI. Officer Reports</b>	
	a. President's Report <ul style="list-style-type: none"> <li>Enrichment updates provided</li> </ul>	Kim
	b. Vice President's Report <ul style="list-style-type: none"> <li></li> </ul>	Serenity
	c. Treasurer's Report <ul style="list-style-type: none"> <li>Teacher Appreciation (Christina Lam) – request to increase budget from \$1,000 to \$[2,000] – \$800 spent for Winter; funds needed for Teacher Appreciation Week in May</li> <li>Cristina – Spring Teacher Appreciation May 2-6. Request to double existing budget. Jeff moved \$1,000; Jessie second; motion approved.</li> </ul>	Brian
	d. Secretary's Report <ul style="list-style-type: none"> <li></li> </ul>	Jeff
7:15 p.m.	<b>VII. Board Member Reports</b>	
	a. Fundraising Oversight <ul style="list-style-type: none"> <li>See's Candy – \$926</li> <li>Amazon Smile currently at \$1,887</li> <li>Network-for-Good being terminated — Kelly will get to Neva and Brian – Konstella (rep can provide the particulars); PayPal has a nonprofit entity; donate button on site and giving fund (similar to Network for Good). Kelly to follow up with Brian and Neva. Can Venmo be linked in also?</li> <li>Last Crocker Dines out at Mountain Mike's (Raley's center) – 4/21; rsvp needed for headcount by 4/9.</li> </ul>	Kelly
	b. Room Parents <ul style="list-style-type: none"> <li>Working on volunteer clearance – any issue, please call</li> <li>Working with Debbie to improve volunteer process for next year</li> </ul>	Christina
	c. Controller <ul style="list-style-type: none"> <li>No update</li> </ul>	Neva
	d. Parliamentarian – <i>n/a</i>	Vacant
	e. Enrichment <ul style="list-style-type: none"> <li>Music – K to 5 started; worked during strike; will get full 10 weeks despite strike</li> <li>Docent programs are finally running – May garden planting for the fall; art is going forward with volunteers; science beginning</li> <li>Vapa mural project should be on time – working on schedules to get on calendar; 6<sup>th</sup> graders may have a special role</li> </ul>	Anne

	<ul style="list-style-type: none"> <li>• Mrs. Navarette – clay project – request to use art docent funding; approved as within budget/scope</li> </ul>	
	<p>f. Communications</p> <ul style="list-style-type: none"> <li>• No update</li> </ul>	Victoria
	<p>g. Auditor</p> <ul style="list-style-type: none"> <li>• Insurance claim for dungeon was rejected – water, sewer, drain flooding is not covered; to review Insurance for what is covered going forward.</li> <li>• Fall carnival equipment will be replenished via budget.</li> <li>• Audit on all expenses for 1H to Dec. 31; no discrepancies in bank acct. vs. spreadsheet.</li> </ul>	Laura
7:30 p.m.	<p><b>VIII. Adjourn</b></p> <ul style="list-style-type: none"> <li>• Meeting adjourned at 7:30pm</li> <li>• Next Meeting: May 3, 2022</li> </ul>	Kim