

Crocker/Riverside (C/R) PTO Executive Board Meeting

November 10, 2020

<https://www.gotomeet.me/bryrich/ptoboard>

Access code is 705-739-205

6:00 p.m.	I. Welcome and Introductions	Bryan
	II. Anything to Add?	
6:05 p.m.	III. Approve October Meeting Notes	Bryan
6:10 p.m.	IV. Principal Update	Mr. McCord
6:20 p.m.	V. Other Updates/Comments	
	a. 4thR	Amy
	b. Member at large	Matt and Anna
	c. Guest Comments	Guests
6:30 p.m.	VI. Discussion Items and Upcoming Events	Bryan
	a. Supporting our teachers and parents	Bryan
	b. Possible letter from board on school reopening	Bryan
	c. CubHubs	Neva and Anna
	d. Brick campaign	Anna
7:00 p.m.	VII. Officer Reports (please keep this brief; refer to action items on the following page)	
	a. President's Report	Bryan
	b. Vice President's Report	Neva
	c. Treasurer's Report	Jeff
	d. Secretary's Report	Kristi
7:15 p.m.	VIII. Board Member Reports (please keep this brief; refer to action items on the following page)	
	a. Fundraising Oversight	Kelly
	b. Room Parents	Brittany
	c. Controller	Vacant
	d. Parliamentarian	Rowena
	e. Enrichment	Kim
	f. Communications	Victoria
	g. Volunteer Oversight	Cana
	h. Auditor	Brian

Action Items

Short term

- **Anna** to follow up about teacher PD/scholarship fund budget allocation
- **Brittany** will update list for room parents, including identifying a person to help facilitate zoom meeting/opportunities for parents to meet
- **Bryan** will connect with Mr. McCord to talk about supporting families in need.
- **Bryan** to start and email thread with Cana and Victoria to discuss how it can be helpful for parents/community to contribute
- **Bryan** and Jeff to follow up with Victoria about description for Controller and Auditor positions. Victoria to post on Konstella
- **Jeff** and Anna to talk about funds for capital campaign
- **Jeff** to reach out to Mr. McCord about the process for getting another hydration station
- **Jeff** to connect with Debbie about yearbook revenue
- **Jeff** to follow up about Sutter's fort field trip
- **Kelly** to move forward in researching t-shirts
- **Kim** to coordinate with Brittany about asking room parents to check in with teachers about upcoming interest in fall/holiday activity
- **Rowena** to look at operating policy re: changes we have made during COVID (e.g., e-voting) and what we need to be mindful of moving forward
- **Victoria** to create a sign up to generate names of folks interested in contributing in different ways (IT, Zoom, etc.)
- **Victoria** to post PTO GoToMeeting information on Konstella

Long term

- **Mr. McCord** will plan a first grade orientation next year (similar to Kindergarten orientation)
- **Anna** has some contacts and could likely get a good deal on a two-story portable. Amy will follow up with supervisor about 4thR space considerations
- **Bryan** to follow up about where to post fiscal information re: enrichment activities
- **Bryan** to follow up with Deana about adding the parent newsletter to Konstella
- **Bryan** will reach out to Jeff and Brandon re: auditor and where we need to go.
- **Nick** will save BBQ check list to the google drive
- **Stacy, Victoria, Bryan** will further discuss sponsorship position
- **Jeff** to follow up with Anna to confirm who is responsible for replacing the filters for the hydration station
- **Jeff** will set up Venmo