

## **Crocker/Riverside (C/R) PTO Executive Board Meeting**

November 5, 2019

2970 Riverside Blvd, C/R Library

6:00 p.m.	<b>i. Welcome</b>	Bryan
	<b>ii. Approve October Meeting Notes</b>	Bryan
6:05 p.m.	<b>iii. Principal Update</b>	Mr. McCord
6:15 p.m.	<b>iv. Officer Reports (please keep this brief; refer to action items on the following page)</b>	
	<b>a. President's Report</b>	Bryan
	<b>a. Vice President's Report</b>	Neva
	<b>b. Treasurer's Report</b>	Jeff
	<b>c. Secretary's Report</b>	Kristi
6:30 p.m.	<b>v. Board Member Reports (please keep this brief; refer to action items on the following page)</b>	
	<b>a. Fundraising Oversight</b>	Kelly
	<b>a. Communications</b>	Vacant
	<b>b. Volunteer Oversight</b>	Vacant
	<b>c. Room Parents</b>	Brittany
	<b>d. Controller</b>	Brandon
	<b>e. Parliamentarian</b>	Stacy
	<b>f. Auditor/Transparency</b>	Vacant
	<b>g. Enrichment</b>	Evie
6:45pm	<b>vi. Voting Items</b>	
	<b>a. Approve budget overage: Jog-a-thon</b>	Jeff
7:00p.m.	<b>vii. Discussion Items</b>	
	<b>a. DOJ raffle application</b>	Bryan/Jeff
	<b>b. 4thR updates</b>	Amy
7:15 p.m.	<b>viii. Upcoming events</b>	
	<b>a. Spring Auction</b>	Anne
7:30 p.m.	<b>ix. Adjourn – Next Meeting: Executive Meeting on 12/3</b>	Bryan

## October Action Items

- **Mr. McCord** will plan a first grade orientation next year (similar to Kindergarten orientation), that would replace back to school night for the first graders.
- **Bryan** will go through and double check/update the event calendar on Konstella.
- **Bryan** will give board members access to Google drive.
- **Anna** will follow up Ellen to let her know the budget was amended and she can purchase t-shirts.
- **Jeff** to provide Kelly with general information about what fundraising pays for to use in outreach materials
- **Stacy** will email Conflict of Interest statement to anyone not at the PTO meeting.
- **Kelly** will meet with Mr. McCord to see where the new art displays (from Chalk it Up grant money) can be placed.
- **Amy** to purchase tablecloths for new tables in auditorium.
- **Amy** will add club information to Konstella.