

Crocker/Riverside (C/R) PTO Executive Board Meeting

September 1, 2020

Join Zoom Meeting

<https://us02web.zoom.us/j/166531272?pwd=bjYxTXRQVXpvZDdrTFITZ1RxUTRPdz09>

Meeting ID: 166 531 272 Password: 332023

One tap mobile +16699006833,,166531272#,,1#,332023# US (San Jose)

+12532158782,,166531272#,,1#,332023# US (Tacoma)

6:00 p.m.	<p>i. Welcome and Introductions</p> <p>ii. Anything to add to the agenda</p> <p>Welcome, Cana and Matt!</p> <p>Motion to approve August meeting notes; motion passes</p>	Bryan
6:05 p.m.	<p>iii. Approve August Meeting Notes</p>	Bryan
6:10 p.m.	<p>iv. Principal Update</p> <p>Get the word out to parents about signing up for updates from the district.</p> <p>This week is under a limited agreement; left of the desired agreement has not yet come about. Have requested mediation support for the three remaining sticking issues (number of minutes that teachers will be on live with students). Crocker teachers are planning for exceeding number of online minutes proposed from district and teacher's union. Will plan for that unless they hear otherwise. One of the agreements, across schools, is there will be a consistent lunch hour. Creating list of students who need Chromebooks (don't have any left at the site). District has distributed all of their Chromebooks to all of the sites. Site council approved purchase of 30-35 additional Chromebooks.</p> <p>Long term sub filling in for Ms. Rodriguez – she has 30 day credential, but offered to take a class and pay a fee to get her another type of credential. Finances might be a concern, not sure of time commitment. If PTO is open, may request scholarship funds.</p>	Mr. McCord

	<p>Not planning on preparing a hard copy first day packet. Will likely be electronic. Can do an announcement on Konstella with handouts. The calendar can live on Konstella.</p> <p>District updated Zoom accounts so they can have breakout rooms.</p> <p>Anna to follow up about teacher PD/scholarship fund budget allocation.</p> <p>Mr.Cord to follow up with food/nutrition services re: ensuring the meal distribution plan includes breakfast for kids (currently, food distribution starts at 11:30am)</p> <p>Victoria to remind families they will need Zoom information for the first day of school.</p> <p>Consider looking for a technology expert.</p> <p>Victoria to create a sign up to generate names of folks interested in contributing in different ways (IT, Zoom, etc.)</p>	
6:20 p.m.	v. Other Updates/Comments	
	a. Teachers: update from Ms. Adams N/A Ms. Adams wasn't able to attend	Ms. Adams
	b. 4thR N/A Amy wasn't able to attend	Amy
	<p>c. Member at large</p> <p>Anna: Evie is willing to do an event to replace fall carnival if we are back on campus in the spring.</p> <p>Matt: started conversations with Tyler Rogers to see what we can do about physical education (biking club, running club). Will keep the PTO posted.</p> <p>Kristi to share running club contact with Matt – they might be interested too</p> <p>Kevin Yamamura: kyamamura@gmail.com</p> <p>Kristi to add Anna as a “member at large” to future meeting agendas</p>	Matt
	d. Guest Comments	Guests
6:30 p.m.	vi. Discussion Items and Upcoming Events	Bryan

	<p>a. Consistency of instruction across grade levels</p>	Bryan
	<p>b. Supporting families in need</p> <p>Might require lots of structure – what would it look like? Grocery gift cards? Internet? Supplies? Clothing/uniform? Something that relates to the student.</p>	Bryan
	<p>c. Family and teacher needs/supplies</p> <p>Do a call out to families if they have a need: clothing, food, internet. C/R supply closet. Wouldn't likely have a problem getting donations from families. Might be able to get a discount since we are a 501c3. Buy some hot spots and have them available to families that need them.</p> <p>Anna is happy to do the leg work.</p> <p>Can add an option to spirit wear sales to purchase for someone else or increase price to cover cost for other students.</p> <p>Bryan will connect with Mr. McCord to talk about supporting families in need and follow up with folks re: next steps.</p>	Bryan
	<p>d. CubHubs</p> <p>Plan is to provide support beyond the pandemic; build a vibrant community.</p> <p>Working with parent to generate list of tutors, babysitters, etc. as well as what a proposal would look like. Facilitating the connection between support folks to parents. Ideas is that aids would get \$15/hour; meeting outside. Up to parents to make it work for them. also an effort to provide remote tutoring from high school and jr. high kids. Encouraging CDC guidelines. Aim to strengthen social connections.</p> <p>District is not excited about pods; part of the reason why we want to offer it outside the school.</p> <p>Need someone to fill virtual field trips, for example. Art docent, garden docent.</p> <p>The teachers want this.</p> <p>Trying to find ways to offer ways to offer these opportunities to our sister school, Leataata Floyd, as well as other schools in the district.</p> <p>Liability issues: need to look at the recent court decision AB5 and AB2257 – what are the exceptions. Is it PTO liability or home owners liability?</p> <p>Anna to post CubHub meeting information on Konstella.</p> <p>Should Brittany work with room parents to find docents. Yes!</p>	Neva/Anna

	Everything is optional in the hubs.	
7:00 p.m.	vii. Officer Reports (please keep this brief; refer to action items on the following page)	
	<p>a. President's Report</p> <p>Bryan to follow up about Serenity Thompson's interest in Auditor/Transparency Coordinator.</p>	Bryan
	<p>b. Vice President's Report</p> <p>Neva is working with Anna and parent from Sutterville about getting an old school bus as an outdoor classroom.</p> <p>Other meetings happening: meeting last week with facilities person; trying to identify how to remove challenges to make outdoor classrooms possible.</p>	Neva
	<p>c. Treasurer's Report</p> <p>N/A, Jeff wasn't able to join</p>	Jeff
	<p>d. Secretary's Report</p>	Kristi
7:15 p.m.	viii. Board Member Reports (please keep this brief; refer to action items on the following page)	
	<p>a. Fundraising Oversight</p> <p>Kelly to follow up with Jeff about setting up Venmo.</p> <p>A few dine outs are scheduled.</p> <p>Trying to push box tops; Amazon Smile is being used too.</p> <p>Will move forward with t-shirt idea once school starts.</p>	Kelly
	<p>b. Room Parents</p> <p>Sent survey to teachers; likely won't hear back until school starts.</p> <p>Room parents are filled!</p> <p>Getting to know you survey is going out tonight. Will find a way to share it with the teachers and give it to the room parents.</p>	Brittany
	<p>c. Controller</p> <p>Brandon's family is leaving Crocker. Happy to help fill the position or other controller ideas.</p>	Brandon
	<p>d. Parliamentarian</p> <p>No updates</p>	Rowena
	<p>e. Enrichment</p>	Kim

	Discussed having a class specific zoom meeting for parents to get together. PTO could step in to support classes who Brittany will update list for room parents, including identifying a person to help facilitate zoom meeting/opportunities for parents to meet.	
	f. Communications Does PTO have a Gmail account? Would like to get access to the PTO account to do the calendar from there. There might be an old account. Mondays with McCord. Video messages every week (announcements, etc). Victoria will reach out to Seiko about how to access PTO Gmail account.	Victoria
	g. Volunteer Oversight Experience with music, film, TV, graphic design, event coordination. Connecting with Anna about what volunteer oversight position entails.	Cana
	h. Auditor/Transparency	Vacant
7:30 p.m.	ix. Adjourn – Next Meeting: Executive Meeting on October 6, 2020	Bryan

Action Items

Short term

- **Kelly** and **Anna** to coordinate sequencing of fundraising events: Kelly to start with annual fund and then Anna to lead capital campaign
- **Jeff** and **Anna** to talk about funds for capital campaign
- **Jeff** to connect with Debbie about yearbook revenue
- **Jeff** to increase teacher appreciation budget allocation
- **Jeff** to follow up about where Sutter's fort field trip
- **Bryan** to reach out to Ellen to think about how to do a virtual jog a thon

Long term

- **Mr. McCord** will plan a first grade orientation next year (similar to Kindergarten orientation)
- **Anna** has some contacts and could likely get a good deal on a two-story portable. Amy will follow up with supervisor about 4thR space considerations
- **Nick** will save BBQ check list to the google drive

- **Bryan** to follow up about where to post fiscal information re: enrichment activities
- **Bryan** to review PTO policies before we share them more broadly
- **Bryan** to follow up with Deana about adding the parent newsletter to Konstella
- **Bryan** to remind folks to use the Croker Riverside PTO Facebook page as the official FB page for the school
- **Bryan** will reach out to Jeff and Brandon re: auditor and where we need to go.
- **Kelly** to think about what kind of support she needs to expand fundraising position to also include sponsorship management. How can it be done easily and not be too burdensome on one person
- **Stacy, Victoria, Bryan** will further discuss sponsorship position
- **Jeff** to follow up with Anna to confirm who is responsible for replacing the filters for the hydration station
- **Jeff** will set up Venmo
- **Kelly** to look into other payment options