

Crocker/Riverside (C/R) PTO Executive Board Meeting

August 4, 2020

Join Zoom Meeting

<https://us02web.zoom.us/j/166531272?pwd=bjYxTXRQVXpvZDdrTFITZ1RxUTRPdz09>

Meeting ID: 166 531 272 Password: 332023

One tap mobile +16699006833,,166531272#,,1#,332023# US (San Jose)
+12532158782,,166531272#,,1#,332023# US (Tacoma)

6:00 p.m.	I. Welcome and Introductions	Bryan
	II. Anything to add to the agenda	
6:05 p.m.	III. Approve June Meeting Notes	Bryan
6:10 p.m.	IV. Principal Update	Mr. McCord
6:20 p.m.	V. Other Updates/Comments	
	a. Teachers	Teachers
	b. 4thR	Amy
	c. Guest Comments	Guests
6:30 p.m.	VI. Discussion Items and Upcoming Events	Bryan
	a. Review draft 2020-2021 budget	Jeff
	b. Discuss urgent needs	All
	a. Family needs	
	b. Teacher needs	
7:00 p.m.	VII. Officer Reports (please keep this brief; refer to action items on the following page)	
	a. President's Report	Bryan
	b. Vice President's Report	Neva
	c. Treasurer's Report	Jeff
	d. Secretary's Report	Kristi
7:15 p.m.	VIII. Board Member Reports (please keep this brief; refer to action items on the following page)	
	a. Fundraising Oversight	Kelly
	b. Room Parents	Brittany
	c. Controller	Brandon
	d. Parliamentarian	Rowena
	e. Enrichment	Kim

	f. Communications	Victoria
	g. Volunteer Oversight	Vacant
	h. Auditor/Transparency	Vacant
7:30 p.m.	IX. Adjourn – Next Meeting: Executive Meeting on September 1, 2020	Bryan

Action Items

- **Mr. McCord** will plan a first grade orientation next year (similar to Kindergarten orientation)
- **Anna** has some contacts and could likely get a good deal on a two-story portable. Amy will follow up with supervisor about 4thR space considerations.
- **Nick** will save BBQ check list to the google drive.
- **Bryan** to follow up about where to post fiscal information re: enrichment activities
- **Bryan** to review PTO policies before we share them more broadly
- **Jeff** to follow up with Anna to confirm who is responsible for replacing the filters for the hydration station.
- **Bryan** to follow up with Deana about adding the parent newsletter to Konstella
- **Bryan** to remind folks to use the Croker Riverside PTO Facebook page as the official FB page for the school.
- Add lost and found donation timeline to calendar on website once its scheduled.
- **Kelly** to think about what kind of support she needs to expand fundraising position to also include sponsorship management. How can it be done easily and not be too burdensome on one person.
- **Stacy, Victoria, Bryan** will further discuss sponsorship position.
- **Jeff** will set up Venmo
- **Kelly** to look into other payment options.
- **Bryan** will reach out to Jeff and Brandon re: auditor and where we need to go.