

## Crocker/Riverside (C/R) PTO Executive Board Meeting

June 2, 2020

Join Zoom Meeting

<https://us02web.zoom.us/j/166531272?pwd=bjYxTXRQVXpvZDdrTFITZ1RxUTRPdz09>

Meeting ID: 166 531 272 Password: 332023

One tap mobile +16699006833,,166531272#,,1#,332023# US (San Jose)

+12532158782,,166531272#,,1#,332023# US (Tacoma)

6:00 p.m.	<b>i. Welcome and Introductions</b> <b>ii. Anything to add to the agenda</b>	Bryan
6:05 p.m.	<b>iii. Approve May Meeting Notes</b>	Bryan
6:10 p.m.	<b>iv. Principal Update</b>	Mr. McCord
6:20 p.m.	<b>v. Other Updates/Comments</b>	
	a. Teachers	Teachers
	b. 4thR	Amy
	c. Guest Comments	Guests
6:30 p.m.	<b>vi. Discussion Items and Upcoming Events</b>	Bryan
7:00 p.m.	<b>vii. Officer Reports (please keep this brief; refer to action items on the following page)</b>	
	a. President's Report	Bryan
	b. Vice President's Report	Neva
	c. Treasurer's Report	Jeff
	d. Secretary's Report	Kristi
7:15 p.m.	<b>viii. Board Member Reports (please keep this brief; refer to action items on the following page)</b>	
	a. Fundraising Oversight	Kelly
	b. Room Parents	Brittany
	c. Controller	Brandon
	d. Parliamentarian	Stacy
	e. Enrichment	Evie
	f. Communications	Victoria
	g. Volunteer Oversight	Vacant
	h. Auditor/Transparency	Vacant

7:30 p.m.	ix. <b>Adjourn</b> – Next Meeting: Executive Meeting on July 7, 2020	Bryan
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### Action Items

- **Mr. McCord** will plan a first grade orientation next year (similar to Kindergarten orientation)
- **Kelly** to work with the teachers to set up Amazon wish lists for next year – make it a staff meeting agenda item – that could be pushed out on Konstella to parents at grade level
- **Anna** has some contacts and could likely get a good deal on a two-story portable. Amy will follow up with supervisor about 4thR space considerations.
- **Nick** will save BBQ check list to the google drive.
- **Bryan** to follow up about where to post fiscal information re: enrichment activities
- **Bryan** to review PTO policies before we share them more broadly
- **Neva** to ask Jarrett to add a blurb on the volunteer area of the website referring all sign ups on Konstella and if you're not on Konstella, reach out to the PTO.
- **Jeff** to follow up with Anna to confirm who is responsible for replacing the filters for the hydration station.
- **Bryan** to follow up with Deana about adding the parent newsletter to Konstella
- **Bryan** to remind folks to use the Croker Riverside PTO Facebook page as the official FB page for the school.
- Add lost and found donation timeline to calendar on website once its scheduled.
- **Kelly** to think about what kind of support she needs to expand fundraising position to also include sponsorship management. How can it be done easily and not be too burdensome on one person.
- **Stacy, Victoria, Bryan** will further discuss sponsorship position.
- **Stacy** will follow up with ideas for how to do the election given that it usually happens at the school. Can we piggyback with site council?
- **Jeff** will set up Venmo
- **Kelly** to look into other payment options.
- **Bryan** will reach out to Jeff and Brandon re: auditor and where we need to go.