

Crocker/Riverside (C/R) PTO Executive Board Meeting

March 3, 2020

Conference line: 605-313-4821, code 416493

2970 Riverside Blvd, C/R Library

6:00 p.m.	i. Welcome and Introductions ii. Anything to add to the agenda	Bryan
6:05 p.m.	iii. Approve January Meeting Notes iv. Approve February Meeting Notes	Bryan
6:10 p.m.	v. Principal Update – N/A (at Alliance Redwoods)	Mr. McCord
6:20 p.m.	vi. Other Updates/Comments	
	a. Teachers	Teachers
	b. 4thR	Amy
	c. Guest Comments	Guests
6:30 p.m.	vii. Discussion Items and Upcoming Events	
	a. Brick Campaign Vote	Anna
	b. New PTO Insurance Policy (see handout)	Anna
7:00 p.m.	viii. Officer Reports (please keep this brief; refer to action items on the following page)	
	a. President's Report	Bryan
	b. Vice President's Report	Neva
	c. Treasurer's Report	Jeff
	d. Secretary's Report	Kristi
7:15 p.m.	ix. Board Member Reports (please keep this brief; refer to action items on the following page)	
	a. Fundraising Oversight	Kelly
	b. Room Parents	Brittany
	c. Controller	Brandon
	d. Parliamentarian	Stacy
	e. Enrichment	Evie
	f. Communications	Vacant
	g. Volunteer Oversight	Vacant
	h. Auditor/Transparency	Vacant

- **Mr. McCord** will plan a first grade orientation next year (similar to Kindergarten orientation)
- **Mr. McCord** to send to send list of photo opt out kids to all teachers.
- **Mr. McCord to follow up about the hydration station**
- **Kelly** will meet with Mr. McCord to see where the new art displays (from Chalk it Up grant money) can be placed.
- **Kelly** to follow up with Mixed Bag about additional \$500 we should receive.
- **Kelly** will follow up with shop that is interested in a future shopping trip/donation.
- **Kelly** will follow up about Mable's Label fundraiser.
- **Kelly to connect with Jeff about Amazon Smile**
- **Kelly** to work with the teachers to set up Amazon wish lists for next year – make it a staff meeting agenda item – that could be pushed out on Konstella to parents at grade level
- **Anna** has some contacts and could likely get a good deal on a two-story portable. Amy will follow up with supervisor about 4thR space considerations.
- **Nick** will save BBQ check list to the google drive.
- **Nick** will follow up with vendors for short week and will communicate about space issues. – IN PROGRESS
- **Bryan** to follow up about where to post fiscal information re: enrichment activities – TO DO
- **Bryan** to review PTO policies before we share them more broadly – IN PROGRESS
- **Bryan** will reach out to Jennifer Haley about opening spirit wear sales – IN PROGRESS
- **Jeff** will follow up about how sponsorship money affects total budget for auction– IN PROGRESS
- **Jeff** looking into PayPal account
- **Amy** and Mr. McCord to coordinate about lost and found clothing – TO DO
- **Neva** to follow up with Deana about school activities so information can be updated on the website.
- **Neva** to send final photo opt out form to Debbie.
- **Neva** and **Stacy** to connect in late January about next general meeting- In progress
- **Neva** to ask Jarrett to add a blurb on the volunteer area of the website referring all sign ups on Konstella and if you're not on Konstella, reach out to the PTO.
- **Stacy** to read policies re: C/R Facebook page permissions.
- Add lost and found donation timeline to calendar on website once its scheduled.