

## Crocker/Riverside (C/R) PTO Executive Board Meeting

March 2, 2021

<https://www.gotomeet.me/bryrich/ptoboard>

Access code is 705-739-205

6:00 p.m.	<b>I. Welcome and Introductions</b>	Bryan
	<b>II. Anything to add?</b>	
6:05 p.m.	<b>III. Approve February Meeting Notes</b>	Bryan
6:10 p.m.	<b>IV. Principal Update</b>	Mr. McCord
6:20 p.m.	<b>V. Other Updates/Comments</b>	
	a. 4thR	Amy
	b. Member at large	Matt and Anna
	c. Guest Comments	Guests
6:30 p.m.	<b>VI. Discussion Items and Upcoming Events</b>	
	a. Succession planning	All
	b. Refill Madness event	Anna
	c. Brick campaign	Anna
7:00 p.m.	<b>VII. Officer Reports (please keep this brief; refer to action items on the following page)</b>	
	a. President's Report	Bryan
	b. Vice President's Report	Neva
	c. Treasurer's Report	Jeff
	d. Secretary's Report	Kristi
7:15 p.m.	<b>VIII. Board Member Reports (please keep this brief; refer to action items on the following page)</b>	
	a. Fundraising Oversight	Kelly
	b. Room Parents	Brittany
	c. Controller	Vacant
	d. Parliamentarian	Rowena
	e. Enrichment	Kim
	f. Communications	Victoria
	g. Volunteer Oversight	Cana
	h. Auditor: 2019-2020 Auditor's Report	Brian
7:30 p.m.	<b>IX. Adjourn – Next Meeting: Executive Meeting on April 6, 2021</b>	Bryan

## Action Items

### Short term

- **Mr. McCord** will check in with 6<sup>th</sup> grade team about end of year celebration.
- **Mr. McCord** to check with Debbie about yearbook photos.
- **Anna** to follow up about teacher PD/scholarship fund budget allocation
- **Bryan** to start and email thread with Cana and Victoria to discuss how it can be helpful for parents/community to contribute
- **Bryan** and **Jeff** to follow up with Victoria about description for Controller ~~and Auditor~~ positions. Victoria to post on Konstella
- **Jeff** to connect with Debbie about yearbook revenue
- **Jeff** to follow up about Sutter's fort field trip
- **Victoria** to create a sign up to generate names of folks interested in contributing in different ways (IT, Zoom, etc.)
- **Victoria** to share PTO information with Anna for brick campaign google form.
- **McCord** checking on name of prior vendor for pavers, who has been approved.
- **Victoria** and **Scott** to follow up about virtual pancake breakfast.
- **Victoria** to follow up with folks who ran the book fair in previous years to see if they are interested in supporting it this year.

### Long term

- **Mr. McCord** will plan a first grade orientation next year (similar to Kindergarten orientation)
- **Bryan** to follow up about where to post fiscal information re: enrichment activities
- **Bryan** to follow up with Deana about adding the parent newsletter to Konstella
- **Nick** will save BBQ check list to the google drive
- **Stacy, Victoria, Bryan** will further discuss sponsorship position
- **Jeff** to reach out to Mr. McCord about the process for getting another hydration station