

## Crocker/Riverside (C/R) PTO Executive Board Meeting

February 4, 2020

Conference line: 605-313-4821, code 416493

2970 Riverside Blvd, C/R Library

6:00 p.m.	<b>i. Welcome and Introductions</b> <b>ii. Anything to add to the agenda</b>	Neva
6:05 p.m.	<b>iii. Approve January Meeting Notes</b>	Neva
6:10 p.m.	<b>iv. Principal Update</b>	Mr. McCord
6:20 p.m.	<b>v. Other Updates/Comments</b>	
	a. Teachers	Teachers
	b. 4thR	Amy
	c. Guest comments	Guests
6:30 p.m.	<b>vi. Discussion Items and Upcoming Events</b>	
	a. Science Night	Laura
	b. Pancake Breakfast	Neva?
	c. Spring Social	Anne
	a. Revised proposal from Amber Hildebrand Freitas Licensed Architect	Anna
	b. Measure H	Neva
7:00 p.m.	<b>vii. Officer Reports (please keep this brief; refer to action items on the following page)</b>	
	a. President's Report	Bryan
	b. Vice President's Report	Neva
	c. Treasurer's Report	Jeff
	d. Secretary's Report	Kristi
7:15 p.m.	<b>viii. Board Member Reports (please keep this brief; refer to action items on the following page)</b>	
	a. Fundraising Oversight	Kelly
	b. Room Parents	Brittany
	c. Controller	Brandon
	d. Parliamentarian	Stacy
	e. Enrichment	Evie

	f. Communications	Vacant
	g. Volunteer Oversight	Vacant
	h. Auditor/Transparency	Vacant
7:30 p.m.	ix. <b>Adjourn</b> – Next Meeting: Executive Meeting on March 3, 2020	Bryan

- **Mr. McCord** will plan a first grade orientation next year (similar to Kindergarten orientation)
- **Mr. McCord** to send to send list of photo opt out kids to all teachers.
- **Kelly** will meet with Mr. McCord to see where the new art displays (from Chalk it Up grant money) can be placed.
- **Kelly** to follow up with Mixed Bag about additional \$500 we should receive.
- **Kelly** will follow up with shop that is interested in a future shopping trip/donation.
- **Kelly** will follow up about permits we need for future events.
- **Kelly** will follow up about Mable's Label fundraiser.
- **Anna** has some contacts and could likely get a good deal on a two-story portable. Amy will follow up with supervisor about 4thR space considerations.
- **Anna** will follow up about cost per family event.
- **Nick** will save BBQ check list to the google drive.
- **Nick** will follow up with vendors for short week and will communicate about space issues.
- **Bryan** to follow up about where to post fiscal information re: enrichment activities – TO DO
- **Bryan** to review PTO policies before we share them more broadly – IN PROGRESS
- **Bryan** will reach out to Jennifer Haley about opening spirit wear sales – IN PROGRESS
- **Jeff** will follow up about how sponsorship money affects total budget for auction– IN PROGRESS
- **Amy** to follow with 4thR staff about basketball safety measures + logistics – TO DO
- **Amy** and Mr. McCord to coordinate about lost and found clothing – TO DO
- **Neva** to follow up with Deana about school activities so information can be updated on the website.
- **Neva** to send final photo opt out form to Debbie.
- **Neva** and **Stacy** to connect in late January about next general meeting- In progress
- Add lost and found donation timeline to calendar on website once its scheduled.