

Crocker/Riverside (C/R) PTO Executive Board Meeting

February 2, 2021

<https://www.gotomeet.me/bryrich/ptoboard>

Access code is 705-739-205

6:00 p.m.	i. Welcome and Introductions ii. Anything to add?	Bryan
6:05 p.m.	iii. Approve January Meeting Notes Motion to approve January meeting notes; motion passes.	Bryan
6:10 p.m.	iv. Principal Update Materials that will bring two classrooms within the fencing have arrived. Our site will be receiving Chromebook carts/chargers. Also received two thermal scanners. Students will come up the front and will be scanned. Open enrollment for incoming kinders opens tomorrow. Other grades with space will go through a permit process, which will happen in April. Mr. Russel will be retiring in April. At some point that job will be posted.	Mr. McCord
6:20 p.m.	v. Other Updates/Comments	
	a. 4thR No update	Amy
	b. Member at large Matt is no longer a Crocker parent, but he hopes to return soon. Anna is helping to create a district wide parent organization. Working to create advocacy and also a place where schools can share information. Aiming to get all schools represented. Also want students involved.	Matt and Anna
	c. Guest Comments Scott is happy to lead a 6 th grade virtual graduation celebration. Ideally would have several weeks lead time. Sooner the better.	Guests

	Mr. McCord will check in with 6th grade team about end of year celebration.	
6:30 p.m.	vi. Discussion Items and Upcoming Events	
	<p>a. Pancake Breakfast There are prizes; donations from last year's pancake breakfast. Could also do a recipe book; could collect beforehand and send prior to event. Generally held early March. Likely just a community event, not a fundraiser.</p> <p>Victoria and Scott to follow up about virtual pancake breakfast.</p> <p>Might want to rethink pancake breakfast in future years. Maybe its always virtual. Takes a lot of parent support and we don't make a whole lot of money.</p> <p>Consider outdoor movie nights – could sell a dinner plate for \$5-6 and make about \$1500.</p>	Scott
	<p>b. Brick Campaign</p> <p>For some reason Google form isn't clearing itself; looking at selling bigger ticket items next. Will come back to monthly updates and next steps. Goal is to set at least 500 bricks. Will do a brick for Mr. Russell.</p> <p>Scott will join the brick campaign.</p>	Anna
	<p>c. Yearbook/student pictures</p> <p>Would be great to do something for the whole school, but would need a lot of support/photographers. Is this another fundraising opportunity?</p> <p>Did sixth grade portraits last year. It was very low cost. It would be hard to do with a lot of kids – only had about 20 kids sign up last year.</p> <p>Does Excel have a way to do a socially distanced portraits? Could sign up kids on Konstella. Would take a while, but could work.</p> <p>Mr. McCord to check with Debbie about yearbook photos.</p> <p>Virtual book fair could be fun again this year.</p>	Kelly

	Victoria to follow up with folks who ran the book fair in previous years to see if they are interested in supporting it this year.	
7:00 p.m.	vii. Officer Reports (please keep this brief; refer to action items on the following page)	
	<p>a. President’s Report</p> <p>Hearing more and more from folks who are looking for in person instruction. Some of those kids might re-enroll in the fall when there’s in person instruction.</p> <p>Anna: School board is looking at cutting; parents need to say they can’t cut the classroom size. Need more parents to show up. Show up or submit a public comment in writing. That would go along way to stabilize the district and the board that we show the financial health we need to show.</p> <p>Scott: Folsom Cordova 1st grade teacher – it can happen, they have been doing it since November.</p>	Bryan
	<p>b. Vice President’s Report</p> <p>No updates</p>	Neva
	<p>c. Treasurer’s Report</p> <p>When we approved the budget at the beginning of the year, each classroom was approved for \$500.</p> <p>Goodwin: Using very little of it, but if its shifted to another category – PD or technology that could work.</p> <p>Mr. McCord: case by case basis might work well.</p>	Jeff
	<p>d. Secretary’s Report</p> <p>No updates</p>	Kristi
7:15 p.m.	viii. Board Member Reports (please keep this brief; refer to action items on the following page)	
	<p>a. Fundraising Oversight</p> <p>Feels like we should get the t-shirt started. Less about the fundraising and more about the community.</p> <p>Kids: “I (barely) survived a year of distance learning at Crocker Riverside.”</p> <p>Adults: “you can’t spell CrOcker RiVersIDe without COVID”</p> <p>Bryan to follow up with Kelly about the t-shirt sales</p>	Kelly

	<p>Could we do a socially distance event at Bike Dog? Could PTO buy food and parents buy their own drinks.</p>	
	<p>b. Room Parents</p> <p>No updates</p>	Brittany
	<p>c. Controller</p>	Vacant
	<p>d. Parliamentarian</p> <p>At May meeting need to determine which positions need to be filled.</p> <p>Officials to be thinking about positions next year.</p>	Rowena
	<p>e. Enrichment</p> <p>Soil born farms is in the planning stages, 3rd grade is doing the Academy of Sciences field trip.</p>	Kim
	<p>f. Communications</p> <p>Monday update emails – how are they doing. It’s a good habit to get into.</p>	Victoria
	<p>g. Volunteer Oversight</p>	Cana
	<p>h. Auditor: 2019-2020 Auditor’s Report</p> <p>Brian presented auditor’s report and made sure we were clear and crisp.</p> <p>Starts with the reimbursement form; need to make it a better drop down with our budget categories. Helpful reminder that little items that you need to keep track of in your head, you forget.</p> <p>Next step is to do a similar process for the first half of the fiscal year.</p> <p>Brian to save auditor’s report to Google Drive.</p>	Brian
7:30 p.m.	<p>ix. Adjourn – Next Meeting: Executive Meeting on March 2, 2021</p>	Bryan

Action Items

Short term

- **Anna** to follow up about teacher PD/scholarship fund budget allocation
- **Bryan** to start and email thread with Cana and Victoria to discuss how it can be helpful for parents/community to contribute
- **Bryan** and **Jeff** to follow up with Victoria about description for Controller and Auditor positions. Victoria to post on Konstella

- **Jeff** to connect with Debbie about yearbook revenue
- **Jeff** to follow up about Sutter's fort field trip
- **Victoria** to create a sign up to generate names of folks interested in contributing in different ways (IT, Zoom, etc.)
- **Victoria** to post PTO GoToMeeting information on Konstella
- **Victoria** to share PTO information with Anna for brick campaign google form.
- **Jeff** and **Brian** to talk about upcoming audit.
- **Anna** to confirm with Mr. McCord we are ok to begin publicizing brick campaign.
- **McCord** checking on name of prior vendor for pavers, who has been approved.
- **Anna** to connect with Kelly on publicity for brick campaign.
- **Kelly** and **Jeff** to connect on Annual Fund amount.

Long term

- **Mr. McCord** will plan a first grade orientation next year (similar to Kindergarten orientation)
- **Bryan** to follow up about where to post fiscal information re: enrichment activities
- **Bryan** to follow up with Deana about adding the parent newsletter to Konstella
- **Nick** will save BBQ check list to the google drive
- **Stacy, Victoria, Bryan** will further discuss sponsorship position
- **Jeff** to reach out to Mr. McCord about the process for getting another hydration station