

Crocker/Riverside (C/R) PTO Executive Board Meeting
February 2, 2021

<https://www.gotomeet.me/bryrich/ptoboard>

Access code is 705-739-205

6:00 p.m.	I. Welcome and Introductions	Bryan
	II. Anything to add?	
6:05 p.m.	III. Approve January Meeting Notes	Bryan
6:10 p.m.	IV. Principal Update	Mr. McCord
6:20 p.m.	V. Other Updates/Comments	
	a. 4thR	Amy
	b. Member at large	Matt and Anna
	c. Guest Comments	Guests
6:30 p.m.	VI. Discussion Items and Upcoming Events	
	a. Pancake Breakfast	Scott
	b. Brick Campaign	Anna
	c. Yearbook/student pictures	Kelly
7:00 p.m.	VII. Officer Reports (please keep this brief; refer to action items on the following page)	
	a. President's Report	Bryan
	b. Vice President's Report	Neva
	c. Treasurer's Report	Jeff
	d. Secretary's Report	Kristi
7:15 p.m.	VIII. Board Member Reports (please keep this brief; refer to action items on the following page)	
	a. Fundraising Oversight	Kelly
	b. Room Parents	Brittany
	c. Controller	Vacant
	d. Parliamentarian	Rowena
	e. Enrichment	Kim
	f. Communications	Victoria
	g. Volunteer Oversight	Cana
	h. Auditor: 2019-2020 Auditor's Report	Brian

Action Items**Short term**

- **Anna** to follow up about teacher PD/scholarship fund budget allocation
- **Bryan** to start and email thread with Cana and Victoria to discuss how it can be helpful for parents/community to contribute
- **Bryan** and **Jeff** to follow up with Victoria about description for Controller ~~and Auditor~~ positions. Victoria to post on Konstella
- **Jeff** to connect with Debbie about yearbook revenue
- **Jeff** to follow up about Sutter's fort field trip
- **Victoria** to create a sign up to generate names of folks interested in contributing in different ways (IT, Zoom, etc.)
- **Victoria** to post PTO GoToMeeting information on Konstella
- **Victoria** to share PTO information with Anna for brick campaign google form.
- **Jeff** and **Brian** to talk about upcoming audit.
- **Anna** to confirm with Mr. McCord we are ok to begin publicizing brick campaign.
- **McCord** checking on name of prior vendor for pavers, who has been approved.
- **Anna** to connect with Kelly on publicity for brick campaign.
- **Kelly** and **Jeff** to connect on Annual Fund amount.

Long term

- **Mr. McCord** will plan a first grade orientation next year (similar to Kindergarten orientation)
- **Bryan** to follow up about where to post fiscal information re: enrichment activities
- **Bryan** to follow up with Deana about adding the parent newsletter to Konstella
- **Nick** will save BBQ check list to the google drive
- **Stacy, Victoria, Bryan** will further discuss sponsorship position
- **Jeff** to reach out to Mr. McCord about the process for getting another hydration station