

Grade

Crocker Riverside PTO TEACHER ALLOCATION FORM

*Please attach all receipts to the back of this form and
Highlight each expense to be reimbursed.*

Date submitted: _____

Name: _____
(We'll deliver checks to your box in the office)

Phone: _____

Email: _____

Total Amount: \$ _____

Category: Classroom Expense ***OR*** Grade Level Enrichment

Please help us tell the PTO Membership how this money benefitted you and the students:

Number of students: _____

Purpose: _____
(Field trip, in-class enrichment...etc.)

Brief (1-2 sentence) description of event, activity, expenditure:

Any other notes or special instructions: _____

*QUESTIONS? Please call Joe Delgado at 916.642.5447
or email ptatreasurer@crokerriverside.org*