**Crocker/Riverside PTO**

**Executive Meeting Minutes**

Tuesday, May 1, 2018

6:00 p.m. – 7:30 p.m.

1. **Welcome** Anna Molander (6:09 p.m.)
	1. Getting close to the end of the year
2. **Principle’s Report** Mr. McCord (6:15 p.m.)
	1. Next Wednesday is bike to school day.
		1. Safety assembly with Officer Johnson
	2. Mexican heritage assembly on May 11.
	3. Standardized testing still going on
	4. Open enrollment registration ongoing, working down the wait list, meaning we will be filled next year. Maybe sporadic spots for grade levels.
	5. Open house, orange calendar shows June 1, but it is May 30
		1. Students Art Show 5:30-7:30,
	6. Band concert at William Land Park, shouldn’t be an problem
	7. Leah and Wendy’s work has finished, reflecting on what has worked.
	8. Next year with 30+ 6th graders doing math at Cal Middle, pay yard duty to keep an eye out on them, around $5,000. PTO funds?
3. **Officers Report**
	1. **Treasurer’s Report** Joseph Delgado (6:22p.m.)
		1. Joe not present: Things we need to spend on
			1. Ms. Casey funding
			2. Maybe get teachers to turn in all receipts so we can get an idea of what classrooms are spending.
		2. Nancy K: As of today sales for are at $49,527.00.
			1. Planning for next year:
				1. Rolled over deposit for Temple on April 27, 2019, Temple will be raising their price by next year by a few hundred dollars.
				2. Theme still to be determined
				3. We need more people for the committee, ideally have co-chairs, one handling event, and one handling sponsors/donations
				4. Should we target kinder parents, some say no, others say they wish they were involved more early on. Parents with young children would be great for a committee. Orientation? McCord: Maybe we could promote at first grade orientation night
				5. Community concerns: Almost total positive feedback, only negative feedback is scholarships not getting used, not many people bidding on the live auction, timing of live auction, support at checkout.
				6. Questions from parents: What extra funds go to? Do teacher items go back to teachers? Can PTO cover scholarship tickets next year? Could Art Auction be done at this event?
				7. Next year no drink tickets, increasing ticket costs, hire proper caterer, ABC license goes up next year to $125
				8. Could we use the square card reader for the auction?
	2. **President’s Report** Anna Molander (6:58 p.m.)
		1. Retreat: June 10.
			1. Voting on any leftover business
			2. Invite committee chairs to this
		2. Combine General and Executive meeting on June 7.
			1. Good neighbor program? Social and emotional learning, put it into practice, signing a good neighbors pledge
				1. Still issues with people parking in driveways
	3. **Secretary’s Report** Nick Millan (7:04 p.m.)
		1. Ratify minutes: Motion by Kevan, Seiko second, unanimously approved.
	4. **Vice President’s Report** Sarah Colwell (7:04 p.m.)
		1. Updating spending guideline
		2. Will be doing Thank You cards for spring social helpers.
			1. Thank You notes will be in PTO box to sign
		3. Can we lock down mixed bag fundraiser?
		4. Are we going to keep the BBQ?
		5. Are we going to combine executive and general meeting that are in close proximaty?
		6. Keep meeting on a Tuesday
		7. Are we keeping pancake breakfast?
4. **Committee Reports**
	1. **Fundraising Oversight** Kevin Samsam (7:12)
		1. Chipotle mad $88,
		2. Big Spoon was packed,
			1. we need to push these on Facebook and paper slips in backpacks, great community building,
			2. We need one parent to do these family night events
			3. Could we add Sac Republic?
			4. Maybe a summer time Suzie Burger family event?
	2. **Communications** Seiko Monahan (7:17)
		1. Elections will be all week, the week of open house. Site Council and PTO Board.
	3. **Volunteer Oversight** Bryan Baldwin (7:19)
		1. Back to school is up, Volunteer appreciation night is May 24, 6:30pm, people will be getting swag
5. **Voting Items**
	1. **Old Business**
		1. Volunteer appreciation gifts
			1. Final vote on budget, authorized $1,200, price came out $1,050.
				1. Motion to approve budget by Nick, Second by Foree, unanimously approved.

Amend the motion: Motion to approve $1,500 for the budget by Seiko, Second by Courtney, unanimously approved.

* + 1. **Bylaws Changes**
		2. New board positions, electronic voting and voting for new board. Attempt at fairness and transparency with elections,
			1. Allowing a new board position motion by Seiko, second by Courtney, unanimously approved.
		3. **Approval of budget for Science Career night:**
		4. Motion to approve $250 by Kevan, second by Smith, unanimously approved
	1. **New Business**
		1. June meeting (Executive and General combined into one?) June 7, 6-7:30,
		2. Voting items at retreat, Thursday June 10, 9:00am-11am
1. **Discussion Items**
	1. “Good Neighbor” program
	2. June retreat
2. **Review Upcoming Events**
	1. Spring Social final update (above)
	2. Spring Showcase and final party June 11, get time down
	3. Feedback?
		1. Hold off on any more music this year with Ms. Casey and talk with her about next years plans.
			1. Motion to approve $5,400 on music by Kevan, motion fails for lack of second. Will reach out to Ms. Casey
			2. Coordinate with Site Council on what they can cover and what PTO can cover
	4. **Maybe look into easier way for teachers to submit receipts.**
3. **Adjournment (7:45pm) – Next Executive/General Meeting June 7, 2018, Retreat June 10, 2018**