**Crocker/Riverside PTO**

**Executive Meeting Minutes**

Tuesday, April 2, 2019

6:00 p.m. – 7:30 p.m.

1. **Welcome** Anna Molander (6:03 p.m.)

* 1. Board members in attendance:
     1. Approve agenda: Motion by Joe, second by Nick, unanimously approved

1. **Principle’s Report**
   1. McCord out today. No pink slips to Crocker teachers.
2. **Officers Report**
   1. **Treasurer’s Report** Joseph Delgado (6:06 p.m.)
      * 1. Have been hitting targets with fundraising efforts. We are solvent. We want to make sure that money we raise, we spend.
   2. **President’s Report** Anna Molander (6:11 p.m.)
      1. Volunteer swap with Theodore Judah, we go some great ideas, will try to make it an annual thing.
      2. City has agreed to install pedestrian islands on Land Park Dr. at all crosswalks. Video played a critical role in the decision. Will encourage walking to school.
   3. **Secretary’s Report** Nick Millan (6:13 p.m.)
      1. Nick will re-send the minutes so that members can have another look and vote on March minutes at the next meeting.
   4. **Vice President’s Report** Bryan Baldwin (6:14 p.m.)
      1. Calendar of main events on campus is up, if you have any input please reach out.
      2. Family events will need to be will need to go through PTO and be voted on moving forward.
3. **Committee Reports**
   1. **Fundraising Oversight** Kevin Wong (6:20)
      1. Kings vs. Bulls event was a success.
      2. Brett Wagner is trying to set up a Rivercat game
      3. Maybe we could look into doing Sac Republic game. Anna will reach out to Sarah to see if she could get this going.
   2. **Communications**  (6:23)
      1. Kelly has agreed to be social media coordinator; we will still need the communications position to be filled.
   3. **Volunteer Oversight** Dan Okenfuss (6:24)
      1. Konstella does a great job with volunteer organization.
      2. Working on a volunteer appreciation event.
      3. Beginning to look into filling chair position for next year.
   4. **Room Parent** Brittany Costarella (6:26)
      1. Fundraising and donations are now available on Konstella with new updates. Also scheduling posts.
      2. Will try to coordinate photo person for yearbook photos in each class next year so there is not such a need for pictures towards the end of year.
   5. **Controller** Brandon LaPointe (6:28)
      1. Still working out the job duties of the controller position
      2. Pancake breakfast brought in around $3,500
      3. Working on transparency with deposits.
   6. **Parliamentarian**  (6:29)
      1. Working on bylaw changes and operating procedures.
      2. will vote at end of May and introduce new board
   7. **Auditor** Kevan Samsam (6:30)
      1. Working on audit for 2019
         1. Identified a few concerning items
         2. Only auditing money going out
         3. Some risks will have to be accepted but we will document everything
         4. Hope to have it done by next month.
4. **Voting Items**
   1. **Renaissance renewal**: will be voted on at the next meeting.
   2. **More security cameras**: will be voted on at the next meeting
   3. **Classroom computers** (2 new sets for around $10,000): Vote next meeting
   4. **Classroom projectors** to be hung (around $15,000) vote next meeting
   5. **Crossing/ Walking guard wages:** average 6.25 hours weekly. Vote next week
   6. **Art room in north pod**: going to get a bid from the district.
5. **Discussion Items**
   1. **Succession planning**: Still have key position that need to be filled. Please spread the word.
   2. **Team/group shirts purchased by PTO**: shirts are typically part of the program offered, district provides jerseys, if students want special shirts parents should have to pay for it. 6th graders fund raise for their shirts.
   3. **Water filling stations**: will replace current water fountain by the office. Anna will coordinate a returned visit from district to do a walk through in the auditorium to locate a better location for the water filling station.
   4. **Planning for General meeting:** General meeting is on June 4. Anna will send out doodle for best date and time for offsite meeting.
   5. **Short week program updates:** registrations was very low and getting access to facilities has been an issue. We choose to pause these programs until further notice.
   6. **6th grade lemonade competition.** 4th R will be teaming with the 6th grade class to host a lemonade entrepreneurial competition where students build the lemonade stand and make a recipe for a winning lemonade. “Give some” “Spend Some” “Save Some”. May need PTO members to hear pitches and perhaps be a “loaning” entity. Shark Tank mentality.
      1. Stands will be presented at Open House.
6. **Review Upcoming Events**
   1. **Spring Social:**
7. Current ticket sales 169. This includes six teacher tickets and one set of scholarship tickets. The total funds raised through ticket sales and 4ThR is $5,575.00. \*If teachers are attending we would love to have them get their tickets ASAP so we know how many more we will have to sell.
8. Total collected for Monetary Sponsorships is $4,200.00 plus $700.00 in in kind donations from Bogle and Bike Dog Brewery and $300.00 Surfside Dental for Beach Bags.
9. I believe we have covered all of our costs up to this time to fund putting on the event. We may have some small expenditures related to décor and bar supplies as well as funding the hotel for the Disneyland Package which we did last year. These will likely get charged in the next few weeks. If we sell 60 more tickets we should cover all these costs too.
10. Prices for tickets increased yesterday. We are hoping to do another ticket sales push along with publicizing the Live auction items. We really would love to have the PTO make some additional reminders to our parent community about purchasing tickets. We want the auction to be as successful as last year but need more attendees to ensure that will happen.
11. Our Live auction items are as follows:
12. A Day at the Giants - 4 tickets, Field visit, basket of Giants goodies
13. Ride to School on a Fire Engine
14. San Francisco Getaway  - 2 nights Hotel Nikko with breakfast, Dinner for 2 at Restaurant Anzu, 2 tickets to SF MOMA, and 2 tickets to Beach Blanket Babylon
15. Principal for A Day
16. Bungalow in Venice Beach for Two - Three nights/four days. VIP Skateboarding Culture Tour of Venice Beach from the Editor of Juice Magazine and Bike rental for two
17. Disneyland Family Getaway - 12 single day park hopper passes, 2 nights at the Mariott Anaheim, $50.00 Disney Gift Card, and stuffed Mickey Mouse
18. 2 Custom Crocker Bars
19. No 50/50 raffle this year as we discovered after the fact that we cannot do one until we have been a non-profit for 3 years, The Raffle prize will be 8 park hopper Disneyland tickets.
20. We have several teacher, family, and adult only parties set. We will share the list with Anna and hopefully get a flyer out in backpacks next week.
21. **Adjournment (7:43) – Next Executive PTO Meeting May 7, 2019 (Library)**